

MAXWELL MONITORS: BUILDING INSPECTION CHECKLIST

Facility management is a challenging task, especially during times of crisis. Daily operations are changing frequently, and your energy is spent focusing on your business' core functions. To help you maintain your building's integrity during this time, we've built a brief checklist of building envelope items. We recommend checking these items at least once per month to identify small problems before they become large, costly repairs.

MONTHLY CHECKLIST

DOORS			
FRAME	DOOR	HARDWARE	
<input type="checkbox"/> Failed Sealant	<input type="checkbox"/> Racked or Warped	<input type="checkbox"/> Faulty Latch or Lock	
<input type="checkbox"/> Corrosion	<input type="checkbox"/> Impact Damage	<input type="checkbox"/> Weatherstrip Damage	
<input type="checkbox"/> Threshold Damage	<input type="checkbox"/> Incomplete Closure	<input type="checkbox"/> Broken or Worn Hinges	

FACADES		
MASONRY	CONCRETE	GLASS CURTAIN WALL
<input type="checkbox"/> Efflorescence	<input type="checkbox"/> Corroded Rebar or Spalls	<input type="checkbox"/> Buckling or Bulging
<input type="checkbox"/> Cracks or Spalls	<input type="checkbox"/> Cracks	<input type="checkbox"/> Loose Gaskets
<input type="checkbox"/> Mortar Deterioration	<input type="checkbox"/> Rust Stains	<input type="checkbox"/> Corrosion
<input type="checkbox"/> Movement or Displacement	<input type="checkbox"/> Displacement	<input type="checkbox"/> Loose Stops or Beads
<input type="checkbox"/> Vegetative Growth		<input type="checkbox"/> Condensation

THIN STONE VENEER	OTHER
<input type="checkbox"/> Displacement	<input type="checkbox"/> Surface Defects
<input type="checkbox"/> Cracks	<input type="checkbox"/> Loose Fasteners
<input type="checkbox"/> Loose Anchors	

ROOFS			
FLASHINGS	PENETRATIONS	DRAINAGE	ACCESSORIES
<input type="checkbox"/> Splits or Cracks	<input type="checkbox"/> Waterproofing Damage	<input type="checkbox"/> Ponded Water	<input type="checkbox"/> Damaged Skylights
<input type="checkbox"/> Open Seams	<input type="checkbox"/> Leaks	<input type="checkbox"/> Clogged Drains	<input type="checkbox"/> Bent Lightning Rods
<input type="checkbox"/> Deformations	<input type="checkbox"/> Faulty Vents or Hatches	<input type="checkbox"/> Loose Gutters	<input type="checkbox"/> Loose Railings
<input type="checkbox"/> Punctures	<input type="checkbox"/> Missing Flashing	<input type="checkbox"/> Ice Dams	<input type="checkbox"/> Equipment Damage

WINDOWS		
FRAME	SASH	GLAZING
<input type="checkbox"/> Failed Sealant	<input type="checkbox"/> Weatherstrip Damage	<input type="checkbox"/> Condensation
<input type="checkbox"/> Rust or Rot	<input type="checkbox"/> Broken Hardware	<input type="checkbox"/> Cracks or Breaks
<input type="checkbox"/> Missing Fasteners	<input type="checkbox"/> Incomplete Closure	<input type="checkbox"/> Defective Seals



